



# Tahquitz River Estates Neighborhood Organization

## BYLAWS

### **Article I – Name**

The name of the Organization is the Tahquitz River Estates Neighborhood Organization (TRENO).

### **Article II – Principal Office**

The Principal office of the organization shall be the residence of the organization's chairperson.

### **Article III – Purpose**

TRENO is a group organized for the purpose of acting on a broad range of issues that are important to maintain and improve the livability and quality of life for neighborhood residents.

### **Article IV – Neighborhood Boundaries**

The Palm Springs Tahquitz River Estates Neighborhood area is identified on the map (below). The Neighborhood is sub-divided into four sections as follows:

Section 1: *North Tahquitz River Estates*, encompassing the south side of Sunny Dunes Road, east to Sunrise Avenue, south to North Riverside and west to South Palm Canyon.

Section 2: *South Tahquitz River Estates*, encompassing South Riverside east to Sunrise Avenue, south to the north side of Mesquite Avenue, and west to the east side of Random Road.

Section 3: *North Palo Verde Estates*, encompassing the south side of the Wash to South Palm Canyon, east following the west side of Random Road, and the south side of Mesquite Avenue, east to Camino Real, south to the south side of Ocotillo Avenue, and west to South Palm Canyon.

Section 4: *South Palo Verde Estates*, encompassing the north side of Morongo Road, east to Camino Real, south to East Palm Canyon and west to South Palm Canyon.

## **Article V – Membership**

Section 1 All adult residents; property owners; businesses; and non-profit groups, including Home Owners Associations, located within the neighborhood boundaries are eligible for membership.

Section 2 To be regarded as a member in good standing of the Organization, payment of annual dues must have been made by the member for the current fiscal year.

Section 3 Members in good standing are entitled to hold positions on the organization’s advisory council, on neighborhood organization committees, and vote on matters pertaining to the structure and governance of the organization.

## **Article VI – Dues**

Annual membership dues shall be determined by the Advisory Council and shall be payable on or before the beginning of the organization’s fiscal year.

## **Article VII – Advisory Council**

Section 1 The founding/interim advisory council shall serve until their successors have been elected and seated.

Section 2 Three representatives from each of the four sections will comprise the advisory council, creating a council of 12 members.

Section 3 Advisory council members shall be elected by the members in good standing present and voting at the organization’s annual meeting.

Section 4 The term of office for the first elected advisory council shall be as follows:

- One representative from each of the Neighborhood Sections will be elected for a term of one year;
- One representative from each of the Neighborhood Sections will be elected for a term of two years;
- One representative from each of the Neighborhood Sections will be elected for a term of three years.

Thereafter, council members shall be elected to a three-year term. There shall be no limit to the number of consecutive terms a council member may serve.

Section 5 Seven advisory council members shall constitute a quorum. Simple majority rules.

Section 6 No compensation shall be paid to Advisory Council members.

Section 7 Advisory Council members who are absent from two consecutive meetings may be removed from the Council if the Advisory Council deems this action to be in the best interest of the organization.

## Article VIII – Officers

Section 1 The annually elected officers will be elected from within, and by, the Advisory Council immediately following the election of the Advisory Council members at the annual meeting.

Section 2 Officers shall be:  
Chairperson; Vice-Chairperson; Secretary, Treasurer and such other officers as the Council may deem necessary to manage the organization.

Section 3 Officers are elected to a one year term.

Section 4 Officers shall be eligible to serve two consecutive terms and shall be eligible for re-election to an office after one year as a non-officer.

Section 5 Officers Roles and Responsibilities:

The **Chairperson** shall preside at the Advisory Council meetings and generally oversee implementation of all policies of the organization:

- a. Assure the enforcement of By-Laws;
- b. Coordinate meeting dates, agendas and location;
- c. Have signatory authority with Treasurer;
- d. Approve reimbursements of Officers and Advisory Council members for organization-related expenses;
- e. Assist Treasurer in preparing an annual budget;
- f. Prepare an Annual Report on the status of the organization, including future recommendations;
- g. Maintain communications with all Council Members;
- h. Oversee and help to plan and facilitate communications with neighborhood residents and with representatives of the City of Palm Springs.
- i. Maintain communication and active participation in other neighborhood organizations.

The **Vice-Chairperson** shall:

- a. Act as Chairperson in the absence of the Chairperson;
- b. Carry out all assignments given by the Chairperson

The **Secretary** shall:

- a. Maintain accurate minutes of the Advisory Council and general membership meetings;
- b. Transmit such minutes to all appropriate parties;
- c. Prepare official correspondence.
- d. Notify general membership of meetings a minimum of 45 days in advance of meeting date.

The **Treasurer** shall:

- a. Receive and deposit monies;
- b. Pay expenses;
- c. Maintain on-going bank records;
- d. Make available a detailed financial statement to Council members at the Council's request and at the Annual Members Meeting;
- e. Assist Chairperson in preparing annual budget;
- f. Collect dues and maintain a list of all members in good standing.
- g. Turn over to a successor all records, funds and assets.

## **Article IX – Meetings**

There will be one Annual Membership Meeting and at least one additional general membership meeting held each year. The Advisory Council shall meet a minimum of six times per year. Location and time of meetings shall be determined and announced at the previous meeting and shall be subsequently communicated to all residents via the organization's website and via the mail, personal distribution, phone or other means designated by the Advisory Council.

## **Article X – Communication**

Communication between members of the neighborhood will be conducted through public meetings, mail, email, website postings, telephone, newspaper announcements, and personal contact. A Communications Committee will be established by the Advisory Council. The purpose of the Communications Committee is to establish regular communication channels by which members of the neighborhood are informed of meetings, events and other matters affecting the neighborhood and to facilitate formal communication between members of the neighborhood, the City and its representatives, and/or other public and private entities.

## **Article XI – Committees**

The Advisory Council may form committees and prescribe its duties and appoint neighborhood members in good standing to serve on these committees.

## **Article XII – Amendments**

These Bylaws may be altered, amended, or replaced by a majority vote of members in good standing attending the organization’s Annual Membership Meeting. Any proposed amendment to the Bylaws must be submitted in writing to the Secretary a minimum of 30 days prior to an annual or general membership meeting.

### **Certificate:**

This is to certify that the foregoing is a true and correct copy of the Bylaws of PSTRENO, and that such Bylaws were duly adopted by the PSTRENO Advisory Council on May 6, 2004.

\_\_\_\_\_  
Secretary

Dated: \_\_\_\_\_